Health Information Technology (HIT) Workgroup Meeting
July 16, 2015

Meeting Notes

ATTENDEES: LOCATION: 450 W State Street, 10th Floor, Room 10A, Boise, ID

Members Present:
Andrew Baron, Terry Reilly Health Services
Scott Carrell, Idaho Health Data Exchange (IHDE)
Cale Coyle, IDHW Medicaid Division
Denette Dresback, St Luke's Health System
Brad Erickson, St Luke's Health System
Michael Gaul, Kootenai Health
Zach Hodges, Qualis Health
Michael Ide, Idaho Primary Care Association
Catherine Libby, IDHW Medicaid Division
Tom Rosenthal, IDHW Medicaid Division
Sheila Pugatch, IDHW Medicaid Division
Kathy Turner, IDHW Public Health Division

Teleconference:
Linda Rowe, Qualis Health
Ann Watkins, IDHW
Heather Clark, IDHW
Janica Harden, St. Alphonsus Health System

Members Absent:
Marc Chasin, St Luke's Health System
Paul Castronova, Primary Health
Peggy Evans, Qualis Health
Michael Farley, Idaho Department of Health and Welfare (IDHW)
Tim Heinze, Idaho Primary Care Association
Lisa Hettinger, IDHW Medicaid Division
Rene Hughes, IDHW Medicaid Division
Jim Johnston, Ascension Information Services
Richard Rainey, Regence Blue Shield
Greg Shibata, Regence Blue Shield
Scott Smith, Boise VA Medical Center
Peter Sorensen, Blue Cross of Idaho
Jon Tolley, Kootenai Health
Rick Turner, St Alphonsus
Tina Voves, Benewah Medical Center

IDHW Staff Present:
Casey Moyer, IDHW, Healthcare Policy Initiatives Operations Project Manager
Kim Thurston, IDHW, Healthcare Policy Initiatives Administrative Assistant
Dr. Chris Hahn, IDHW, Public Health

Office of the Attorney General:
Nicole McKay, Lead Deputy Attorney General

Mercer:
Jack Peters, Mercer
Jennifer Feliciano
David Shadick

Opening remarks, Introductions, Agenda review, Approve minutes – Scott Carrell – IHDE, Executive Director, Chair

- Scott Carrell welcomed members. Members provided brief introductions. Mr. Carrell updated the Workgroup members on the last Idaho Healthcare Coalition (IHC) meeting.
- Zach Hodges motioned to accept the May 21, 2015, HIT Workgroup minutes as prepared. Tom Rosenthal seconded the motion, motion carried.

Request for Proposal (RFP) Update – Casey Moyer, DHW, Office Project Manager

- Casey Moyer gave a status report on the Data Analytics' RFP timeline and seven (7) stage process. We are currently on stage three (3). The contractor will develop an RFP using recommendations from the HIT Workgroup as well as Technical Assistant (TA) information. The timeline for this stage is took longer than anticipated and now we are looking at July 15, 2015, through August 30, 2015.
- During stage four (4), the RFP will be released and proposal responses will be submitted. The duration of the RFP release will be at a minimum of 30 days and likely no more than 60 days. Workgroup members discussed shortening this time frame, however, after careful consideration decided to keep the minimum at 30 days.

Clinical Quality Measures Update – Dr. Andrew Baron, Clinical Quality Measures (CQM) Workgroup Chair
- Dr. Baron discussed Idaho's Initial Performance Measure Catalog that contained quality measures recommendations to the HIT Workgroup. The matrix contains the measure name and description, Rationale, measure source, data source, and how the data is measured. Included in the handout is an outline for a three (3) year timeline for developing a baseline and establishing performance reporting to achieve population health management.

Mercer Introduction and Project Charter – Jennifer Feliciano, Mercer
- Jennifer Feliciano, Jack Peters, and David Shadick introduced themselves and gave a brief background of their experience. Jennifer Feliciano described Mercer's role in the transformation of healthcare in Idaho. One of the roles that Jennifer discussed was helping the workgroups develop a project charter. The goal of the discussion today is listed below:
    - Get a clear understanding of the workgroup's role in the Model Test
    - Identify deliverables and milestones
    - Identify risks, assumptions, and constraints
    - Identify process for submitting change requests
- David Shadick discussed the draft HIT Project Charter. Mr. Shadick presented draft workgroup charter.
    - Group discussion identified several areas of clarification.
    - Mercer will address the Workgroup recommendations and present new draft to Workgroup Chair and SHIP staff for Workgroup digital distribution in the coming weeks.

HIT Workgroup Needs – Scott Carrell
- Casey Moyer, Office of Healthcare Policy Initiatives will be presenting the SHIP website. The launch date to go live is August 1, 2015.

Timeline and Next Steps – Scott Carrell

- The next meeting is scheduled for Thursday, August 20, 2015, from 3:00-5:00 p.m.

There being no further business Mr. Carrell adjourned the meeting at 4:55 p.m.

A previous version of the Clinical Quality Workgroup's selected measures was presented at the HIT meeting. A corrected copy with the differences highlights has been included as an attachment to the minutes.